



**SPECIAL ASSISTANT UNITED STATES ATTORNEY
UNITED STATES ATTORNEY'S OFFICE
EASTERN DISTRICT OF KENTUCKY**

ANNOUNCEMENT NO. 08-EDKY-AUSA-01

About the Office: The United States Attorney's Office for the Eastern District of Kentucky is a very progressive District comprised of 37 attorneys located within our three staffed offices. Our main office is located in Lexington, Kentucky, with smaller staffed branch offices located in Covington and London, Kentucky. The communities served by our District are filled with wonderful people and our office is committed to working with local, state and federal law enforcement to ensure their safety.

Responsibilities and Opportunity Offered: The district is accepting applications for a Special Assistant United States Attorney (SAUSA) to join the office's Civil Division on a two-year term basis. Being a part of the Department of Justice is a great honor and employment in the Civil Division of the U.S. Attorney's Office offers a unique and challenging experience for the highly motivated attorney by working on some of the most significant, complex and visible cases being litigated today. Assignments of the applicant selected for this position will be fully dedicated to federal asset forfeiture litigation involving victims of crimes, including a concentration on the use of forfeiture to aid in the collection of court-ordered restitution. The SAUSA will help the AUSAs better fulfill their responsibility under the Crime Victim's Rights Act to seek payment of restitution for victims of crime.

Qualification Requirements: Applicants must possess a J.D. degree, be an active member of the bar, and have at least one year post-J.D. experience. If not a member of the Kentucky Bar, one must become a member of the Kentucky Bar within a reasonable period of time. Successful candidates should possess superior oral and written communication skills, as well as strong character and interpersonal skills, and have demonstrated the capacity to function with minimal guidance in a highly demanding environment. Successful candidates must also possess the knowledge and ability to use computers and computer applications in performing day-to-day work requirements, including the knowledge and ability to effectively use automated litigation support to acquire, organize, analyze and present evidence, create databases and manage documents.

Preferred qualifications include experience in real estate law, commercial litigation, collections, and/or state or federal forfeitures. Applicant should be familiar with garnishments, executions, and the collection of outstanding judgments.

Travel: The AUSA will be required to travel throughout the Eastern District of Kentucky to attend court proceedings, interview witnesses, take depositions and attend meetings. Travel is also required for training at the Department of Justice's National Advocacy Center, Columbia, South Carolina. Travel to other domestic destinations is possible.

Salary Information: Special Assistant United States Attorneys' pay is administratively determined based, in part, on the number of years of professional attorney experience. Based on budget constraints, the entry base salary range for this position (based on 0-6 years experience) is \$42,684 to \$72,450 plus locality pay (currently 13.18% for Lexington).

Location: Lexington, Kentucky

Relocation Expenses: Relocation expenses will not be authorized.

Application Process: Please send your resume to the mailing address below or transmit it via e-mail to usakye.staffing@usdoj.gov

James A. Zerhusen
Acting United States Attorney
260 W. Vine Street, Suite 300
Lexington, KY 40507-1612
Attn: Louanne Davis, Human Resources Officer

Please reference announcement #08-EDKY-AUSA-01. No telephone calls please. Applications must be received by March 5, 2008. (It is recommended that electronic submissions be submitted in Adobe-readable format (.pdf).)

Please visit the Eastern District of Kentucky website at <http://www.usdoj.gov/usao/kye/> for information on when a selection has been made.

Internet Site: Eastern District of Kentucky - <http://www.usdoj.gov/usao/kye/>

This and other attorney vacancy announcements can be found at: <http://www.usdoj.gov/oarm/attvacancies.html>

Department Policies: Assistant United States Attorneys generally must reside in the district to which he or she is appointed. See 28 U.S.C. § 545 for district-specific information.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination based on sex, sexual orientation, color, race, religion, national origin, politics, marital status, disability, age, status as a parent, membership or nonmembership in an employee organization, or personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973 to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference are encouraged to include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214 or other substantiating documents) to their submissions.